

\* Attach Business Logo  
[Surefire\\_Logo.png](#)

\* **Business Name**  
Surefire neighborhood market

\* **Position Title**  
Catering and Events Operations

\* **Reports To**  
Magloire, Owner of Surefire Neighborhood Market

\* **Internship Period**  
Flexible start and end dates, up to 20 hours per week

\* **Pay**  
\$16 + Commission

## Position Summary

\* **Give a brief overview of the business and key themes of internship.**

Surefire Neighborhood Market, a community-focused convenience store in York County, is seeking a dynamic Catering and Events Operations Intern. This role is critical in driving the growth of our mobile services by securing new events, increasing visibility, and ensuring flawless execution of catering operations. The intern will gain hands-on experience in strategic marketing, event coordination, and business operations, making a significant impact on our expansion efforts.

## Essential Duties & Responsibilities

\* **Essential tasks to be completed during the internship period.**

-Lead the development and execution of comprehensive marketing strategies aimed at promoting our mobile services and catering offerings to a broader audience. -Build and cultivate strong relationships with corporate companies and various organizations, leveraging these connections to secure a diverse range of event bookings. - Collaborate on innovative ideas to expand offerings. -Collaborate on innovative ideas to expand offerings. -Oversee logistics to ensure seamless event execution.

## Preferred Education & Qualifications

\* **List preferred education, majors, and skills.**

-Pursuing a degree in Marketing, Business, or Event Management. -Strong communication and organizational skills. -Experience with social media, event coordination, and customer service. -Ability to work independently and think strategically.

## Other Notes

\* **Use this space to share any other notes about the internship opportunity. Contact Information, Internship Benefits, and Social Media.**

This is an exciting opportunity to work with a dynamic, young company led by young passionate entrepreneurs. Beyond hourly pay, interns will earn a 5% commission on any events they successfully book during their time with us, offering real earning potential and hands-on experience in business development. This role is ideal for those looking to build a career in marketing, events, or entrepreneurship, with plenty of room for growth and learning.

\* **Link or email for candidates to submit their application.**

[info@surefiremarketco.com](mailto:info@surefiremarketco.com)

\* **Include Hours Available.**

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\* **Expected Work Schedule.**

Monday from 10:00 AM to 2:00 PM, Tuesday from 9:00 AM to 5:00 PM, Wednesday from 10:00 AM to 4:00 PM, and Thursday from 10:00 AM to 12:00 PM, with up to 4 optional hours on Friday as needed.